

Title:	Policy on Independent Study (Variable Credit)
Effective Date:	August 15, 2022
Date of Last Revision:	May 20, 2022
Review Date:	May 26, 2022
Cancellation:	N/A
Office:	Academic Affairs

Policy on Independent Study (Variable Credit)

Policy

A student may be offered the option to complete a course as an independent study in cases of instructional or course offering limitations, graduation needs, or extenuating circumstances.

"Independent Study" requires that the student work independently of the faculty member (instructor) on assignments and projects that will measure a student's success in achieving course objectives/competencies. The "independent study" format relies heavily on the student's initiative, the availability of resources to which the student has access, and a minimal amount of ongoing monitoring or instruction from the faculty member. The course must be qualitatively consistent with all other campus courses and appear on the student's semester schedule. Independent study courses will be offered in the appropriate modality for the course content.

Guidelines and Information:

With approval from the Academic Dean, an independent study is an option for those students who meet the following criteria:

1. Be in good academic standing as of the previous semester of college enrollment
2. Are unable to schedule the course as offered on the schedule of classes and due to extenuating "documented" circumstances or situations that prohibit scheduling the course in later semesters of enrollment
3. Have completed with a C or better courses that provide appropriate background to the independent study course.
4. Are no more than one semester away from graduating or have extenuating circumstances that necessitate the independent study.

Please see the college catalog for the independent study application procedures.

Once a final grade has been submitted to the Registrar, the instructor will be compensated at a per student rate of \$70 per credit hour. Note: adjunct faculty on stipends are not eligible for compensation

under this policy. A copy of the Independent study contract must be submitted with the course payment contract.

Students are limited to 6 credits or two major courses via independent study toward their degree. Vice-Chancellor approval may be sought to allow for additional credits.

South Louisiana Community College reserves the right to limit the number and availability of independent studies offered; considerations may include fiscal constraints, the student's ability to benefit, and the appropriateness of course content for the independent study format.

Attachments

N/A

Reference:

N/A

Policy Reference:

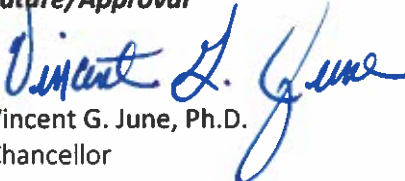
N/A

Review Process:

	Reviewing Committee/Entity	Review Date(s)	Approval Date	Effective Date
x	Committee for Institutional Policy Review	Initial N/A Rv. 1 -05/20/2022	Initial N/A Rv. 1 -05/20/2022	N/A
x	Executive Committee	Initial 04/18/2011 Rv. 1 -05/26/2022	Initial 01/26/2012 Rv. 1 -06/09/2022	Initial -Maymester 2011 Rv. 1 -08/15/2022

Chancellor's Signature/Approval

SIGNATURE:


Vincent G. June, Ph.D.
Chancellor

DATE:

6/10/2022

Final Distribution:

Electronic: posted to College's website and sent via email to College personnel

Hard copy: Original to Executive Assistant to the Chancellor for Master Policy Binder, copy to Chair of Committee of Institutional Policy Review